



**Request to Amend an Irrevocable Commercial Letter of Credit**

To: **Sterling National Bank**  
 500 Seventh Avenue  
 International Dept.  
 New York, NY 10018

Please complete the required information in the fields below and deliver this application and agreement, properly executed to the above address.

Date:	
Letter of Credit Number:	

Decrease the Amount in Figures by:
Increase the Amount in Figures by:
Change Tolerance Amount to(if applicable):      %      Plus      %      Minus
Expiration Date Extended to:
Latest Shipment Date Extended to:
Additional Merchandise Description Covered Under Increase:

**Terms of Shipment are now to be:**       FOB     C&F(CFR)     CIF     FAS     Other \_\_\_\_\_

**Change Draft Tenor to:**     Sight;    **OR**    \_\_\_ Days from  Sight or from  Bill of Lading Date    Invoice    Other: (complete below)

**Discount charges, if any, are to be paid by the:**     Applicant       Beneficiary

**Letter of Credit is now to be:**       Transferable       Nontransferable

**Partial Shipments are now:**       Permitted       Not Permitted

**Transshipments are now:**       Permitted       Not Permitted

<b>CHANGES IN CONDITIONS AND DOCUMENTS REQUIRED</b>
<b>Delete:</b>
<b>Substitute:</b>
<b>Additional Instructions and or Conditions:</b>
Please call: _____ at _____ for questions regarding the amendment to this letter of credit.

**PLEASE DATE AND OFFICIALLY SIGN THIS APPLICATION.**

Print or type name of Applicant	Print or type name of Co-Applicant	
Address	Address	
Authorized Signature (Title)	Authorized Signature (Title)	
<b>BANK USE ONLY</b>		
Approved (Authorized Signature):	Date:	
Approved (Print name and title):		